

**TOWN OF UNDERHILL  
SELECTBOARD SPECIAL MEETING MINUTES  
Underhill Town Hall  
Tuesday, January 23, 2018 5:00 p.m.**

**Selectboard:** Rick Heh, Kurt Johnson and Pat Sabalis (via telephone)

**Town Staff:** Nate Sullivan and Brian Bigelow

**Public:** Stacy Turkos, Michael Oman, and Catherine Kearns Note: Due to schedule MMCTV personnel were not in attendance.

**5:05 p.m. Call to order, adjustments to agenda.** Meeting called to order by Rick Heh. Three additions to agenda: 2011 Truck Repairs, On Call Stipend calculation, Engineering work, completed and proposed on Corbett Road and North Underhill Station Road.

**5:06 p.m. Public Comment Period.**

Michael Oman in attendance to discuss having the Green Mountain Transit/Jeffersonville Commuter bus route voted on from the floor versus as an Australian Ballot item. Discussion ensued with Selectboard and public. The floor vote option was recognized as having the benefit of same day education and discussion while the Australian Ballot option as having the benefit of greater opportunity for the residents to vote. The consensus of the Selectboard was to not make the change.

**5:25 p.m. Town Meeting Australian Ballot Items**

Discussion with Selectboard, public and staff regarding the ballots items. Of greatest note was the failure to meet the statutory requirements for warning the first public hearing on the proposed Charter change re: lease/Glebe lands. Town Administrator apologized for unfamiliarity with statute and consequently missing the deadline. The first public hearing requires the identical notice period as Town Meeting. Effectively then the notice for the first Public Hearing should have been posted 70 days prior to Town Meeting: December 26, 2017.

Discussion ensued about implications, to include: Ongoing legislative action that may solve the issue on a statewide basis and the opportunity to incorporate a vote with the November mid-term election.

Discussion ensued about the recently discovered maintenance issue on the 2011 Truck. Approximately \$30,000 worth of bodywork will have to be performed prior to the next winter. Options include a late inclusion into the budget, a separate article or utilizing reserve funds. Consensus of Selectboard to use Reserve Funds to address this unforeseen expense.

Rick Heh moved to approve the Official Warning for the March 6, 2018 Annual Town Meeting as drafted with fourteen articles reduced from fifteen with the removal of the proposed Charter change. Kurt Johnson seconded and the motion passed 3-0 on a roll call vote. The Selectboard signed the Official Warning to provide to Town Clerk.

**5:32 p.m. On Call Stipend**

Discussion ensued regarding the calculation of the On Call Stipend. Consensus of the Selectboard is to return to a simpler algorithm. The formula would pay the \$2,000 stipend over the 17 week season and perform recalculations as required for overtime. Finance Director to attend the next meeting.

Pat Sabalis left the meeting.

**5:35 p.m. Bridge and Culvert Engineering.**

Selectboard reviewed estimate for borings at Corbett Road and North Underhill Station Road and invoice from TR Fellows for work performed to date. Kurt Johnson to contact TR Fellows with follow-up questions regarding the boring estimates. Funds for the projects to come from the Engineering line item.

Rick Heh moved to approve TR Fellows invoice #7 in the amount of \$1,050.00. Kurt Johnson seconded and the motion passed 2-0.


**5:51 p.m. Member Items, Correspondence, Announcements, Schedule.** Notice made that the next Regular Selectboard date is January 30, 2018.

Town Administrator relayed preliminary rankings of Stormwater Master Planning Grant. Some identified areas are on private property but would have an outsized return with the design and installation of Best Management Practices. Consensus of Board is to consider including Stormwater improvements within the plan if the property owners are enthusiastic.

**6:07 p.m. Adjournment.** On a motion made by Rick Heh and seconded by Kurt Johnson the Selectboard unanimously voted to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended



Rick Heh, Chair

2-13-18

Date